

City of Van Meter, Iowa
City Council Minutes – 11-12-2012

- 1) The Van Meter City Council met in regular session on Monday, November 12, 2012 at City Hall. Mayor Allan Adams called the meeting to order at 7:01PM. The following council members were present upon roll call: Richard Booge, Kim Sacker, Bob Lacy, Becca Wiederholt, and Adam Coyle.

Also present were, Jodi Daggett, Police Chief William Daggett, City Attorney Erik Fisk, City Engineer Bob Veenstra Jr., and City Administrator Jake Anderson.

- 2) Mayor Adams asked for a motion to approve the agenda. Motioned by Lacy supported by Coyle. Passed unanimously.
- 3) Mayor Adams recognized and welcomed those in attendance.
- 4) Mayor Adams announced that the Police Chief Hiring Committee had concluded its search and recommended William J. Daggett to the Mayor for appointment. Accepting the recommendation, Mayor Adams asked the City Council to ratify his appointment of William J. Daggett to the position of Police Chief. Lacy moved to ratify supported by Wiederholt. Passed unanimously.
- 5) Mayor Adams opened the Citizen's Hearing. Hearing no public comment Mayor Adams closed the Citizens hearing.
- 6) Mayor Adams reviewed the consent agenda, and asked for discussion. City Administrator Jake Anderson noted amendments to the claims list. Mayor Adams asked for a motion to adopt, "A Resolution Adopting the Revised Consent Agenda." which included the following:

- a. Minutes of the October 8, 2012 council meeting.

- b. October Claims list

ACCO	\$	564.00
TYCO INTERGRATED SECURITY	\$	102.49
AG SOURCE LABORATORIES	\$	48.00
ALLAN ADAMS	\$	40.00
ANN COFFEE	\$	190.00
BOB CARR	\$	159.25
BOB LACY	\$	35.75
BOBS AUTO PARTS	\$	215.24
BUTCH'S	\$	150.00
CARE	\$	50.00
CARPENTER UNIFORM CO	\$	211.92
CASEY'S GENERAL STORE	\$	727.91
CENTURY LINK	\$	322.37
CITY OF DESOTO	\$	750.00
COOK'S ILLUSTRATED	\$	24.95
CSPI/NUTRITION ACTION NWSLTR	\$	18.00

CULLIGAN	\$ 42.35
CUMMINS CENTRAL POWER LLC	\$ 1,023.45
CUSTOM LAWN CARE	\$ 32.15
DANIEL HICKS	\$ 150.00
DATA TECHNOLOGIES INC	\$ 3,057.60
DELTA DENTAL	\$ 203.43
DES MOINES REGISTER MEDIA	\$ 168.00
DO IT YOURSELF MAGAZINE	\$ 19.97
DOUBLEDAY LARGE PRINT	\$ 174.38
EFTPS	\$ 3,455.73
ELECTRONIC ENGINEERING	\$ 959.95
EVANS SIGN & DISPLAY	\$ 175.50
GARY HERRICK	\$ 175.24
HACH	\$ 166.54
HARDING DRAG RACING LLC	\$ 750.00
HEARTLAND COOP	\$ 186.48
ICMA	\$ 378.96
IMAGING TECHNOLOGIES	\$ 6,207.00
IOWA DEPARTMENT OF NATURAL	\$ 30.00
IOWA DOT	\$ 285.12
IOWA LEAGUE OF CITIES	\$ 30.00
IOWA ONE CALL	\$ 22.60
IPERS	\$ 2,134.88
JANICE MILLER	\$ 221.22
JIMS JOHNS INC	\$ 50.00
JOHNSTON PUBLIC LIBRARY	\$ 18.00
LEE ENTERPRISES	\$ 483.87
LIZ THOMPSON	\$ 10.55
LOWE'S	\$ 251.11
MAFFIN OUTDOOR	\$ 112.16
MIDAMERICAN ENERGY	\$ 1,990.29
MIDWEST LIVING MAGAZINE	\$ 10.59
MUNICIPAL SUPPLY INC	\$ 429.00
OFFICE DEPOT	\$ 107.81
PEEK SALES & SERVICE	\$ 276.25
QUINN TRUCKING	\$ 3,588.37
SPECK USA	\$ 10,975.00
SQUARE INC	\$ 0.49
STIVERS FORD	\$ 1,188.77
THE HARTFORD	\$ 97.10
TREAS - ST OF IA SALES TX	\$ 2,110.00
TREAS - STATE OF IOWA W/H	\$ 729.00
US POSTMASTER UT	\$ 178.65

BILLS/NEWSLETTER NOV

VEENSTRA & KIMM INC	\$ 1,527.63
VERIZON WIRELESS	\$ 600.52
VAN METER RECREATION	\$ 8,416.24
WASTE CONNECTIONS	\$ 5,710.75
WELLMARK	\$ 300.06
WELLS FARGO CC	\$ 1,554.51
WHITFIELD & EDDY PLC	\$ 655.00
TOTAL	\$ 65,032.15

c. October Financial Statement

Revenues: General Fund – 85,183.35; Library Technology Fund – 0.01; Road Use Tax – 7,850.61; Employee Benefits – 24,022.87; Emergency Fund – 2,138.34; Local Option Sales Tax – 8,416.24; TIF/CR Estate – 48,933.91; TIF/WH Pines – 17,808.48; TIF/ Polk Co Bank – 11,198.66; Park/Rec Trust Fund – 0.17; Library Trust Fund – 0.14; VM Community Betterment – 300.00; Debt Service – 28,511.28; Water Utility Operating Fund – 14,243.56; Sewer Utility Operating Fund – 13,305.86; Total – 261,953.48.

Expenditures: General Fund – 23,758.87; Road Use Tax – 4,839.53; Employee Benefits – 1,072.93; Local Option Sales Tax – 8,416.24; VM Community Betterment – 50.00; Water Utility Operating Fund – 7,140.22; Sewer Utility Operating Fund – 8,923.27; Total – 54,201.06.

d. Annual Financial Report

e. Police Chief Agreement with William J. Daggett

f. Casey's Liquor License

Motioned by Lacy supported by Sacker to adopt Resolution #2012-22, "A Resolution Adopting the Revised Consent Agenda." On roll call the votes were as follows: Lacy – YES; Booge – YES; Sacker – YES; Wiederholt – YES; Coyle – YES; Motion passed and adopted.

- 7) Mayor Adams recognized Building Inspector Dale Sorensen who presented the Site Plan for 2648 Brookview Drive which had been forwarded form Planning and Zoning with a recommendation for approval and to permit cellular equipment as an accessory use in agricultural zoning district. Motioned by Lacy supported by Wiederholt to permit cellular equipment as an accessory use in an agricultural zoning district. Passed unanimously. Moved ay Lacy supported by Sacker to approve the site plan as presented. Passed unanimously.
- 8) City Administrator Jake Anderson explained the proposed lease agreement between the City and AT&T for the use of space on the Water Tower for cellular equipment. City Attorney Erik Fisk noted that he had reviewed the documents and approved. Moved by Lacy supported by Sacker to approve the lease agreement as presented. Passed unanimously.
- 9) Building Inspector Dale Sorensen discussed his services with the City Council, indicating his retirement at the end of 2012. Currently Dale conducts building inspections, nuisance inspections and rental inspections for the City. Dale proposed that V&K continue to perform the building inspections as they have a qualified individual who is available

before 8AM and after 4PM. The Council indicated that they would like that service reviewed and evaluated in the spring of 2013. City Administrator indicated that the new Police Chief's job description provided supplementary duties and responsibilities that included nuisance inspections and abatements that would be conducted as a team effort with the Mayor, Council, City Attorney and City Administrative staff. Sorensen discussed the rental inspection program with the Council indicating that V&K would no longer provide the service. Sorensen and Anderson discussed the administrative difficulties of rental inspections with the Council. The Council asked City Attorney Erik Fisk to draft an ordinance repealing the rental inspection ordinance, taking the City out of the rental inspection process.

- 10) City Attorney Erik Fisk presented the revised Social Media Policy to the City Council indicating the changes that the Council discussed with the Fire Department in October. Lacy moved supported by Booge to approve the amended Social Media Policy and to require the signature page be submitted to City Hall by November 30, 2012.

11) Reports –

City Engineer Bob Veenstra Jr. reported that the Planning and Zoning Commission is working on updating the future land use plan as a follow up to the feedback received during the Site Certification Site Visit. Veenstra also reported on the Sate Routes to School Sidewalk Improvement Project and the City Council directed him to seek formal easements from the property owners.

Councilmember Wiederholt reported that he Winter Market was scheduled for December 8. Councilmember Lacy suggested there was a need to receive proposals from the banks in town to act or continue acting as an official depository for city funds. Lacy also asked for the local purchasing policy to be refreshed and enforced. Councilmember Coyle reported on some real-estate statistics noting that in the contiguous western suburbs there are 143 empty lots available for new residential construction and in Van Meter there are 115 in Crestview Estates at prices significantly below the nearby market prices.

City Administrator Jake Anderson reported that the Water Quality Committee would be meeting in DeSoto to discuss the governance of a potential joint utility.

- 12) Having no other business Mayor Adams asked for a motion to adjourn. Moved by Lacy supported by Sacker. Passed unanimously.

_____ Allan B. Adams, Mayor

ATTEST

_____ Jake Anderson, City Administrator